



BPM APPLICATION INFORMATION AND INSTRUCTIONS

NOTE: Each applicant over 17 years of age, who will reside in the rental property, must complete and sign a rental application and pay an **application fee of \$30.00 (cash or cashier’s check only)**.

QUALIFICATION CRITERIA:

1. Submit an application. Fill in as much information as you are comfortable completing. Incorrect or misinformation may disqualify you as a prospective renter. BPM may not be able to offer the property to you if the information you have provided cannot be processed or the application fee is not received.
2. Have Credit Report data that reflects a willingness to pay financial obligations in a timely fashion.
3. Hear favorable responses from references.
4. Be able to verify income (from all sources) of about 3 times the monthly rent. This criteria is also expressed by a Rent-to-Income ratio of 33% - 38%. Tax returns, pay stubs, 3rd party verification, etc may be requested.
5. Expect to pay \$25 more rent per pet approved for those properties that consider and accept pets.
6. Be able to pay 1 months rent and a Security Deposit of a little more than 1 months rent before occupancy.
7. Be able to provide proof of renter’s insurance by providing a copy of the declarations page of your renter’s insurance policy, from a licensed insurer, prior to occupancy.

I wish to submit an application to rent the property located at: _____

My application fee of \$30.00 (cash or cashier’s check only) is enclosed. I understand that the application fee is non-refundable once BPM starts to process my application and pays BPM for the time to process plus the costs for credit reports, telephone calls, paper and supplies. This page serves as my receipt.

Beaumont Property Management does not select residents on a “first-come, first-served” basis. Applicants will be offered the opportunity to rent available units based on a best-qualified basis and on the landlords’ needs. This property is managed by a licensed real estate broker representing the interests of the brokerage and/or those of the owner of the property. Beaumont Property Management will assist all applicants without regard to race, color, creed, sex, religion, national origin, familial status, handicap, ancestry, physical or mental disability, medical condition, marital status, citizenship status, military service status, sexual orientation, source of income or age.

I have read and understand the above.

Name (Please Print) _____

Signature (Legal) _____ Date _____

Please Print or Type

Applicant's name	Social Security #
Home phone#	Work phone#
Driver's Lic#	E-mail address
Cell Phone #	Cell Phone #

Please list all others who will reside in the home with you

List Your Last 3 Addresses & good voice numbers for who you paid rent to:

Current address	City	State	Zip
Type of property (apartment, duplex, house, 4-plex, townhouse, mobile home, etc.)			
How long at present address?	Occupancy date	Why moving?	
Landlord's name			Voice #
Current monthly rent or mortgage payment?	If you own, name of mortgage co.		

Former address	City	State	Zip
Type of property (apartment, duplex, house, 4-plex, townhouse, mobile home, etc.)			
How long at former address?	Occupancy dates	Why moved?	
Former landlord's name			Voice #

Former address	City	State	Zip
Type of property (apartment, duplex, house, 4-plex, townhouse, mobile home, etc.)			
How long at former address?	Occupancy dates	Why moved?	
Former landlord's name			Voice #

List your Employment History

Curent Employer**	Dates	Voice #	
Address	City	State	Zip
Position/Job Description			Monthly gross pay \$
Mo take-home \$	Supervisor's name & position		Voice #

Former Employer	Dates	Voice #	
Address	City	State	Zip
Position/Job Description			Monthly gross pay \$
Mo take-home \$	Supervisor's name & position		Voice #

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Address	City	State	Zip
Position/Job Description			Monthly gross pay \$
Mo take-home \$	Supervisor's name & position		Voice #

**If self-employed, you may be asked to substantiate your income with tax returns or other documentation.

List nearest Relatives for Emergency Contact and/or Reference

Name	Address	Voice #	Relationship
1.			
2.			

List All Vehicles that will be parked at the Premises

Vehicle	Make/Model/Year	License No./State
1.		
2.		
3.		

Revised June 2007

